

2/28/11

Highlighted Opportunities

The Christina School District is hiring a Grants Supervisor:

POSITION: Supervisor - Grants

LOCATION: District Administration Building

REQUIREMENTS:

- . Strong working knowledge of ESEA (Elementary and Secondary Education Act)
- . Master's Degree preferred
- . Experience managing complex financial programs and/or departments
- . Experience working in environments with significant state / federal regulations and oversight
- . Experience with the school improvement planning process
- . Grant writing experience preferred

Please see complete posting on the Christina School District web site

SALARY: \$97,000 - \$107,000

APPLICATION PROCEDURE: Interested applicants must submit a letter of interest, resume, and 3 dated, signed letters of recommendation (within the last year) to the following address no later than 4:30 pm on March 16, 2011:

CHRISTINA SCHOOL DISTRICT

Human Resources Office

600 North Lombard Street

Wilmington, DE 19801

Website: www.christina.k12.de.us

PH: 302/552-2650

FX: 302/552-2651

The Christina School District is an EOE/M/F/H/V

Don't forget to check these important sites for opportunities:

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware:

<http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies

<http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

○ Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>

○ Sussex County – <http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings>

- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date.**

Job title: Certified Nursing Assistant

Opening date: 2/22/2011

Final filing date: Feb 28 2011 11:5

Recruitment number: 021411-MDCD02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021411&R2=MDCD02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 2/22/2011

Final filing date: Feb 28 2011 11:5

Recruitment number: 021411-MDCD02-350501

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021411&R2=MDCD02&R3=350501>

Job title: Senior Application Support Specialist

Opening date: 2/22/2011

Final filing date: Feb 28 2011 11:5

Recruitment number: 021811-MADA04-100200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021811&R2=MADA04&R3=100200>

Job title: Family Service Assistant I

Opening date: 2/22/2011

Final filing date: Feb 28 2011 11:5

Recruitment number: 022111-MDDN01-370500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022111&R2=MDDN01&R3=370500>

Job title: Museum Historic Site Interpreter

Opening date: 2/23/2011

Final filing date: Mar 1 2011 11:5

Recruitment number: 022111-MEAZ07-200600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022111&R2=MEAZ07&R3=200600>

Job title: Museum Historic Site Interpreter

Opening date: 2/23/2011

Final filing date: Mar 1 2011 11:5

Recruitment number: 022211-MEAZ07-200600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022211&R2=MEAZ07&R3=200600>

Job title: Engineering/Planning/Surveying Technician I

Opening date: 2/24/2011

Final filing date: Mar 2 2011 11:5

Recruitment number: 022111-MFBA01-550800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022111&R2=MFBA01&R3=550800>

Job title: Social Worker Case Manager

Opening date: 2/25/2011

Final filing date: Mar 3 2011 11:5

Recruitment number: 022411-MDDZ57-350700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022411&R2=MDDZ57&R3=350700>

Job title: Administrative Specialist II

Opening date: 2/25/2011

Final filing date: Mar 3 2011 11:5

Recruitment number: 022311-MAAA02-380400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022311&R2=MAAA02&R3=380400>

Job title: Accounting Specialist

Opening date: 2/25/2011

Final filing date: Mar 3 2011 11:5

Recruitment number: 022411-MABA02-380100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022411&R2=MABA02&R3=380100>

Job title: Operations Support Specialist

Opening date: 2/25/2011

Final filing date: Mar 3 2011 11:5

Recruitment number: 020511-MAAZ12-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020511&R2=MAAZ12&R3=350500>

Job title: Administrative Specialist I

Opening date: 2/25/2011

Final filing date: Mar 3 2011 11:5

Recruitment number: 020411-MAAA01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020411&R2=MAAA01&R3=350500>

Job title: Environmental Program Manager II

Opening date: 2/26/2011

Final filing date: Mar 4 2011 11:5

Recruitment number: 022411-MGCD02-400300

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022411&R2=MGCD02&R3=400300>

Job title: Information Resources Specialist II

Opening date: 2/26/2011

Final filing date: Mar 4 2011 11:5

Recruitment number: 022411-MEBA02-200300

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022411&R2=MEBA02&R3=200300>

Job title: Accounting Specialist

Opening date: 2/26/2011

Final filing date: Mar 4 2011 11:5

Recruitment number: 022411-MABA02-380400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022411&R2=MABA02&R3=380400>

Job title: Tax Auditor Supervisor

Opening date: 2/27/2011

Final filing date: Mar 5 2011 11:5

Recruitment number: 022411-MABG04-250600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022411&R2=MABG04&R3=250600>

Job title: Insurance Financial Analyst IV

Opening date: 2/27/2011

Final filing date: Mar 12 2011 11:5

Recruitment number: 021611-MABK04-120300

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021611&R2=MABK04&R3=120300>

Job title: Nursing Supervisor

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Registered Nurse I

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Registered Nurse II

Opening date: 2/11/2011

Final filing date: Aug 10 2011 11:5

Recruitment number: 020711-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=020711&R2=MDGB01&R3=350500>

Job title: Advanced Practice Nurse

Opening date: 2/18/2011

Final filing date: Aug 17 2011 11:5

Recruitment number: 011411-MDGB05-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=011411&R2=MDGB05&R3=350500>

Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 022311-MCCH01-380100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=022311&R2=MCCH01&R3=380100>

Job title: Registered Nurse III

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse I

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

Job title: Registered Nurse II

Opening date: 2/26/2011

Final filing date: Aug 25 2011 11:5

Recruitment number: 021511-MDGB01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=021511&R2=MDGB01&R3=350500>

See Below for Jobs Recently Posted in the Cape Gazette

[Administrative Assistant](#)

RSC Landscaping

[Banquet Servers](#)

Irish Eyes

[Circulating Nurse](#)

Surgical Center

[Controller](#)

Rehoboth Beach Country Club

[Cooks, Servers](#)

Irish Eyes

[Designer](#)

Furniture Store

[Dietary Aide](#)

Cadia Rehabilitation

[Energy Analyst Inspector](#)

PEG

[Front Desk](#)

Chiropractic & Wellness Office

Graphic Artist	Schell Brothers
Grounds Maintenance	Tunnell Companies
HVAC Installer, Service Technician	Hellens Heating & Air
Installation Supervisor	Sposato Landscape
Janitorial/Cleaning	St. Moritz Building Services
Job Opportunities	The Peninsula
Kitchen Manager	The Lighthouse
Line Cooks	Henlopen City Oyster House
Maintenance Helper	Brighton Suites Hotels
Manager, Assistant Manager	Dooney & Bourke Outlet Store
Meter Patrol, Seasonal Police Officer, Lifeguards	City of Lewes Police Department
Pet Groomer	Veterinary Facility
Physical Therapist, Assistant	Old Towne PT
Program Leader	Delaware Seashore State Park
RN/LPNs	Pediatric Office
School Age Site Assistant, Camp Counselors	Sussex Family YMCA
Screen Printer, Embroiderer	Logo Motive
Seasonal Landscapers	Baywood Greens
Technician	Hot Tub Service

Please see Below for Opportunities in the Dover Post

- CJ Grant Marketing is an authorized sales agent for Comcast, the largest cable provider in the country, and we're looking for enthusiastic people to build our newest team of sales representatives in the Dover area. The window is open to expand your career and income opportunities selling TV, internet, and telephone service in a direct door-to-door environment. We offer one of the most aggressive commission structures in the industry! Our average reps. earn \$600 to \$800 per week, with top reps. having the opportunity to earn \$1,200 or more, per week. If you're self-motivated and have a great work ethic call 412-670-0966 to set up an interview. Job is located in Dover Area.
- **TOWN TREASURER The Town of Houston** is seeking qualified applicants to fill the Town Treasurer vacancy. Applicants must be a citizen and resident of the Town of Houston and be at least 21 years of age. Experience with Quick Books a PLUS! This is a part time position that pays \$75/month. **Interested applicants should send their resume to the Mayor, Trent Crouch via email at: tcrouch@comcast.net.**
- **CABLE TECHNICIANS** Cable installation company looking for experienced

technicians. Applicants must pass criminal background check and drug test. Company vehicles provided for employees with clean driving records. Benefits include vacation, medical & dental insurance fuel reimbursement and retirement plan. Send resume to: Tsteinfort@ Cable-Line.com or fax to 215-258-1388

- **TEMPORARY TELLER POSITION** Must own car, reliable, dependable, able to pass background check. **Send resumes to Bhpindustries@gmail.com or 302-677-0060(f)**
- **TONY'S PIZZA HIRING FOR EXPERIENCED PIZZA MAKERS** Please apply in person @ **Tony's Pizza in Dover 1053 N. DuPont Hwy**
- **Pro-Lock & Safe** is looking for Locksmith Technicians Must be mechanically inclined and able to work with the public. With a strong desire to work hard and willing to work long hours. Applicants must have a good driving record, a CLEAN background check, and a drug test. Interested parties please fax resumes to 302-698-1357 **NO NEED TO APPLY IF YOU HAVE A CRIMINAL RECORD.**
- **COOKS Green Meadows at Dover - Emeritus Senior Living. Driver (Non CDL)** with exp in retirement/hosp/nursing. 10-15 hours a week driving community residents to outings, doctor appointments, etc. in Dover, DE Fax resume to 302-674-3341 or Email **GMDover-DSD@emeritus.com** EOE.
- **Medical Clinical Assistant & Front Desk Receptionist** needed. At least one year of **relevant** experience required. Please send all M-S word resumes with relevant references to: **harper_lil@yahoo.com**
- **ARAMARK Healthcare** is seeking qualified applicants for the position of Senior Environmental Services Manager at Kent Memorial Hospital in Dover, DE. The Senior EVS Manager will be responsible for the planning, organizing, and developing of the overall operation of the housekeeping department. Minimum 3-7 years of housekeeping management experience in an acute care setting is required. Qualified applicants must be available to work nights and weekends. **Please apply via www.aramark.com/careers. Please reference Job Number 62956.**
- **TOC FENCING OF DELAWARE** Is a rapidly growing company that strives to exceed customer expectations by providing innovative solutions to fences, pergolas and patio pavers. We are seeking an experienced, motivated lead installer with a minimum of 3 years experience in vinyl, chain link and wood installation. If you think you are the right person to joining our team **Please Fax Resume To: 302-734-4456 or mail to TOC Fencing/ Attn: Louis 1301 South State St. Dover, De. 19901** No phone calls please
- **WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES** To fill out an application go to WGMD's business office, at 31549 Dutton Lane, Lewes. M-F 9AM to 4PM WGMD Resort Broadcasting is an Equal Opportunity Employer.
- **Sussex Parents as Teachers Early Head Start Home-Based Program** seeking **Home**

Visitor Bachelor degree in Early Childhood Education or related field and Bilingual preferred. Call Anna Scovell for more information @ 302-856-5239 or email: amscovell@lf.k12.de.us

- **PART TIME VAN DRIVER** Mon-Wed-Fri SPLIT SHIFT Call Nurses 'n Kids of Milford 302-839-3049
- **Personal Trainer** Wanted, Comp. wage, growth/bonus opps. Ppl skills & personality a must! Serious appl. only: www.DelawareFitnessJobs.com
- **Energy Analyst Inspector PEG** is a diverse energy efficiency, engineering, environmental and management consulting firm operating principally in the Eastern and Central United States. PEG specializes in building energy performance, green building program compliance, building diagnostics, environmental and code compliance, thermal performance, HVAC design and operation and construction defect. The following position is available: Energy Analyst Inspector Construction Knowledge, HVAC Job is located in Dover , DE and surrounding area. Aapplicants contact [careers@ pegenv.com](mailto:careers@pegenv.com) by 02.28.2011. www.pegenv.com

Please see Below for Jobs Recently Posted Careerbuilder.com

Job Title	Company	Location	Date Posted	
Battery Truck and Light Service Operator I	AAA Mid-Atlantic	New Castle, DE	Feb-27	Apply
Manufacturing Operations Coordinator	Agilent	Newport, DE	Feb-27	Apply
SUPERVISOR - GRANTS	Christina School District	Wilmington, DE	Feb-27	Apply

See Below for Delaware Jobs Recently Posted on Monster.com

[Truck Driver CDL Guaranteed Job! Class A Com...](#)

Posted today

[C.R. England](#) Dover, DE

[Map](#)

C.R. England will train and guarantee you a job upon successful completion of our CDL or Advanced Training program. Is your career in a slump? Are you ready to get on the fast track? Get started today in a new

career as a Truck Driver! C. R. En...

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[Financial Controls Analyst](#)

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[ING DIRECT](#) Wilmington, DE

[Map](#)

2+ to 5 Years

Who are we? ING DIRECT exists to help you save your money. We do business online, over the phone and by mail. Without the overhead and high operational costs of other banks, we can pass those savings onto Customers. As proof, we have Electric Ora...

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[Outside Sales Representative](#)

Posted 3 days ago

Company Confidential Wilmington, DE, 19801

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1+ to 2 Years

Outside Sales RepresentativeThe country's largest provider of cable services and one of the world's leading communications companies is seeking outside sales representatives for their abundant territories throughout the New Castle County area. They...

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[Full Time & Part Time Sales Professionals](#)

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[Aerus](#) Wilmington, DE, 19805

[Map](#)

\$250.00 - \$350.00 Per Week Less than 1 Year

Aerus LLC has been in business for over 80 years and operates through a network of locally owned independent franchisees. Select franchises have been offered to establish an AQ Division within their area. The AQ division was developed to offer a c...

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[Data Entry Specialist in Wilmington, DE 1980...](#)

Posted 3 days ago

[Spherion](#) Wilmington, DE, 19801

[Map](#)

\$10.50 - \$10.50 Per Hour 1+ to 2 Years

Spherion is a staffing and recruitment industry leader with thousands of satisfied clients nationwide. We offer the successful candidate the opportunity to work for our clients in either full-time or temporary positions. We pride ourselves on our st...

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[Receptionist in Newark, DE 19713](#)

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[Spherion](#) Newark, DE, 19713

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\$10.00 - \$10.00 Per Hour 1+ to 2 Years

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[ROUTE SALES - CUSTOMER SERVICE MANAGER \(CSM](#)

Posted 4 days ago

[The Schwans Food Company](#) Clayton, DE, 19938

[Map](#)

\$32,000.00 - \$38,000.00 Per Year 1+ to 2 Years

Position Description Schwan's Home Service, Inc., (Schwan's) is looking to grow in your area. Our Route Sales – CSM's can count on a base salary of \$32k per year during a training period and \$38k per year, once they have their assigned territory. That...

[See details or apply](#)

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[Customer Service Associate](#)

Posted 4 days ago

Company Confidential Wilmington, DE, 19803

[Map](#)

\$23,000.00 - \$33,000.00 Per Year 2+ to 5 Years

Customer Service Associate - Financial Overview: Growing and expanding financial retail company in northern Delaware is searching for full-time customer service representatives in the Claymont, New Castle and the Wilmington, Delaware areas. Several...

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[Restaurant Manager](#)

Posted 5 days ago

[Lemek LLC dba Panera Bread](#) Newark, DE, 19702

[Map](#)

\$35,000.00 - \$50,000.00 Per Year 2+ to 5 Years

Lemek LLC is a fast growing franchise of Panera Bread with 43 established bakery-cafes throughout the state of Maryland. We are now expanding into Delaware with our first location opening soon in the Christiana Mall. We are always searching ...

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[Assistant Manager / Keyholder](#)

Posted 5 days ago

[J.Crew](#) Rehoboth Beach, DE, 19971

[Map](#)

2+ to 5 Years

Assistant Manager/Keyholder supports the operation of a profitable business through successful floor supervision. Responsibilities: Customer Focus - Leads by example by providing quality customer service - Coaches discretionary services and client...

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[Keyholder](#)

Posted 5 days ago

[Casual Male Retail Group, Inc.](#) Wilmington, DE

[Map](#)

2+ to 5 Years

Casual Male Retail Group, Inc. is the largest retailer of big & tall men's apparel with retail operations throughout the United States, London, England and the Netherlands. Casual Male Retail Group operates over 500 Casual Male XL stores, 28 Rochester...

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[Review Appraiser](#)

Posted 5 days ago

[ING DIRECT](#) Wilmington, DE

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2+ to 5 Years

Who are we? ING DIRECT We are on a mission to lead Americans back to saving and are looking for people who share that passion to join our team. Strong company values combined with top notch people make ING DIRECT a great place to work. If you are...

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[Senior Animal Care Technician](#)

Posted 6 days ago

[Merck](#) Millsboro, DE

[Map](#)

2+ to 5 Years

Senior Animal Care Technician Description Merck is a global health care leader with a diversified portfolio of prescription medicines, vaccines and consumer health products, as well as animal health products. Today, we are building a n...

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[Laboratory Technician - Millsboro, DE](#)

Posted 6 days ago

[Merck](#) Millsboro, DE

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2+ to 5 Years

Laboratory Technician - Millsboro, DE Description Merck is a global health care leader with a diversified portfolio of prescription medicines, vaccines and consumer health products, as well as animal health products. Today, we are buil...

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[Laboratory Technician - Production - Millsbo...](#)

Posted 6 days ago

[Merck](#) Millsboro, DE

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2+ to 5 Years

Laboratory Technician - Production - Millsboro, DE Description Merck is a global health care leader with a diversified portfolio of prescription medicines, vaccines and consumer health products, as well as animal health products. Today, ...

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[Certified Technician II.Customer Services](#)

Posted 6 days ago

[IKON Office Solutions, Inc.](#) Wilmington, DE, 19801

[Map](#)

2+ to 5 Years

POSITION PROFILE Services and repairs a variety of office equipment at customer locations usually within a specific geographic area. As a certified technical professional, is capable of handling full workload. IKON Basic Connectivity (IBC) certific...

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[Certified Nursing Assistant \(CNA\)](#)

Posted 6 days ago

[Select Medical Corporation](#) Wilmington, DE, 19805

[Map](#)

1+ to 2 Years

SELECT SPECIALTY HOSPITALWilmington, Delaware Certified Nusing AssistantFull Time & per Diem12 Hour Shifts If you're looking for an opportunity where you can make a real difference in people's lives...we're looking for you! The Certified Nurse...

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[Electrical Engineer](#)

Posted 6 days ago

[Tetra Tech](#) Newark, DE, 19713

[Map](#)

7+ to 10 Years

Whether we are providing LEED solutions for K12 learning environments, designing municipal facilities in under developed nations, or responding to large Design/Build opportunities in various countries around the world, professionals at Tetra Tech ar...

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[Industrial Sales /Territory Manager](#)

Posted 7 days ago

[Hi-Line, Inc](#) Wilmington, DE

[Map](#)

WE ARE SEEKING A HIGH ENERGY INDIVIDUAL TO DRIVE NEW GROWTH AND MAINTAIN ACCOUNTS IN THE WILMINGTON, DELAWARE AND SURROUNDING AREA! With Hi-Line you will be responsible for the sales and service of thousands of different industrial maintenance and r...

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[Sales](#)

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[Apex Merchant Group](#) Wilmington, DE

[Map](#)

\$75,000.00 Per Year Less than 1 Year

LOOK WHAT APEX IS DOING!!! APEX is proud to introduce "The Ladder" an all new incentive plan designed to reward our Sales Associates. This plan is designed to promote not only your short term development but includes a plan to sustain success ove...

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[Oustide Sales Representative](#)

Posted 2 days ago

Company Confidential Wilmington, DE, 19801

[Map](#)

1+ to 2 Years

Outside Sales RepresentativeThe country's largest provider of cable services and one of the world's leading communications companies is seeking outside sales representatives for their abundant territories throughout the New Castle County area. They provide digital services, high-speed internet and broadband phone services to people in a variety of markets.If you are an ambitious and goal-oriented

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[Oustide Sales Representative](#)

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Company Confidential Fox Chapel, PA, 15238

1+ to 2 Years

Outside Sales RepresentativeThe country's largest provider of cable services and one of the world's leading communications companies is seeking outside sales representatives for their abundant territories throughout Armstrong, Westmoreland and Butler counties. They provide digital services, high-speed internet and broadband phone services to people in a variety of markets.If you are an ambitious

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[Full Time & Part Time Sales Professionals](#)

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[Aerus](#) Wilmington, DE, 19805

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\$250.00 - \$350.00 Per Week Less than 1 Year

Aerus LLC has been in business for over 80 years and operates through a network of locally owned independent franchisees. Select franchises have been offered to establish an AQ Division within their area. The AQ division was developed to offer a complete line of environmental products to address real problems

found in the home today, and at the same time provide a unique career opportunity to en
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[Receiving Clerk](#)

Posted 2 days ago

[Burris Logistics](#) Elkton, MD, 21921

[Map](#)

RECEIVING CLERK JOB DESCRIPTION REPORTS TO: Receiving Supervisor PURPOSE OF THIS POSITION: To effectively and efficiently complete receiving processes, including verification of delivery documents, proper data entry of receiving product, and effective document management techniques. ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:· Notify buyers of major discrepancies before prod

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[Receptionist in Newark, DE 19713!](#)

Posted 2 days ago

[Spherion](#) Newark, DE, 19713

[Map](#)

\$10.00 - \$10.00 Per Hour 1+ to 2 Years

Spherion is a staffing and recruitment industry leader with thousands of satisfied clients nationwide. We offer the successful candidate the opportunity to work for our clients in either full-time or temporary positions. We pride ourselves on our strong commitment to client satisfaction, and our focus on helping our employees find their next job.Spherion is currently working with a dynamic Fortune

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